

May 6, 2020

**RE: 20 Year Airport Master Plan Implementation Update**

To: Landowners of property surrounding the Region of Waterloo International Airport (by mail)  
To: Individuals interested in the Region of Waterloo International Airport Master Plan (email)

We are committed to keeping all interested parties updated on the Airport Master Plan implementation progress to date. Additional public consultation originally scheduled for spring 2020, has been delayed due to COVID-19.

Background: The 20 Year Airport Master Plan was approved by Regional Council in 2017. This triggered Stage 1 which involves various design projects and studies, including:

- Terminal Expansion Feasibility and Site Selection Study
- Terminal Expansion Design
- Runway 14-32 and 08-26 Extension Design
- Runway Extensions Assessment
- Master Servicing Study
- Airport Zoning Regulation Update
- Rail Alignment Study
- Air Service Development

Note: Following stages of construction and development are triggered by passenger volumes. Construction of Stage 2 will not begin until the airport reaches 250,000 annual passengers and the infrastructure is needed. This will be subject to approval by Regional Council.

Progress to date:

- Terminal Expansion Feasibility and Site Selection Study - 95% complete
- Terminal Expansion Design - conceptual design of temporary expansion complete; detailed design tendered
- Runway 14-32 and 08-26 Extensions:
  - Conceptual design complete
  - Municipal Class Environmental Assessment – 95% complete  
(Two public consultation centres held – June 20 and October 24, 2019)

Progress to date continued:

- Runway 14-32 and 08-26 Extensions:
  - Subject to the new Impact Assessment Act, enacted late 2019  
Preliminary conversations with the Impact Assessment Agency underway
- Master Servicing Study - 95% complete
- Airport Zoning Regulation Update - proposed design complete; awaiting Transport Canada and Public Works involvement

To be completed:

- Terminal Expansion Feasibility and Site Selection Study
- Temporary Terminal Building Expansion detailed design
- Runway Extensions and Airport Zoning Regulations public consultation
- Runway 14-32 Extension Design – expected completion early 2021
- Master Servicing Study

To be continued:

- Discussions regarding potential rail connection
- Pursuit of new air service and industrial investment opportunities
- Pursuit of provincial and federal government funding opportunities

When it is safe to do so, public consultation for the 20 Year Airport Master Plan will resume. Until then, we hope you will find this update informative. If you have question or comments, please email [airportmasterplan@regionofwaterloo.ca](mailto:airportmasterplan@regionofwaterloo.ca) or contact me directly.

For more information, please visit: [waterlooairport.ca/masterplan](http://waterlooairport.ca/masterplan).

Regards,



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Region of Waterloo International Airport